

POLICY TITLE: <b>Solicitation and Acceptance of External Funds and Other Resources</b>		
ADOPTION/EFFECTIVE DATE: 9/13/2004	MOST RECENTLY AMENDED: 8/9/2010	MOST RECENTLY REAFFIRMED:
POLICY/PROCEDURE MANUAL SUMMARY CATEGORY: District Management		

## I. Purpose

The purpose of this policy is to authorize the acceptance and procurement of contributions, whether financial or in-kind, to Harford County Public Schools (HCPS) from persons or entities external to the school system.

## II. Definitions

- A. Solicitation means to procure monetary gifts, donations, or in-kind gifts from sources external to HCPS.
- B. Grants means funds received from private entities or persons subject to certain conditions or requirements.
- C. Advertising means a communication by any person or entity external to HCPS either in writing or by voice and in any format which:
  - 1. Promotes or encourages the sale or use of an item or service; or
  - 2. Recognizes a private person or entity for any financial or in-kind contribution which the person or entity has made to HCPS whether for or without consideration.
- D. Monetary gifts/donations means funds received for no consideration.
- E. In-kind gifts means real or personal property other than money received for no consideration.
- F. Sponsorship means the provision of money or in-kind gifts from a private person or entity to support a school or HCPS activity or function.

## III. Rules and Requirements

- A. The Board authorizes the solicitation of grants, sponsorships, advertising, monetary gifts/donations, or in-kind gifts, to enhance resources available to HCPS. Any advertising solicited pursuant to this policy is subject to the Board's Advertising policy.

- B. The Board authorizes acceptance of monetary gifts/donations, grants, and in-kind gifts and sponsorships as defined above.
- C. The Board prohibits either solicitation or acceptance of grants, advertising, monetary gifts/donations, sponsorships or in-kind gifts when such solicitation or acceptance is inconsistent with the educational mission of HCPS.

**Board Approval Acknowledged By:**

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Robert M. Tomback, Ph.D., Secretary and Treasurer  
Board of Education of Harford County

Policy Action Dates					
ACTION	DATE	ACTION	DATE	ACTION	DATE
Adopted	9/13/2004				
Amended	6/9/2008				
Amended	8/9/2010				

Responsibility for Policy Maintenance & References		
LAST EDITOR/DRAFTER NAME: <b>Patrick P. Spicer, Esquire</b>		JOB POSITION OF LAST EDITOR/DRAFTER: <b>General Counsel</b>
PERSON RESPONSIBLE: <b>Patrick P. Spicer, Esquire</b>		JOB POSITION OF PERSON RESPONSIBLE: <b>General Counsel</b>
DESIGNEE NAME:		JOB POSITION OF DESIGNEE:
REFERENCE 1 TYPE:	REFERENCE 1 NO.	REFERENCE 1 DESCRIPTION:
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